

1 **WILTON-LYNDEBOROUGH COOPERATIVE SCHOOL BOARD MEETING**
2 **& JOINT BUDGET COMMITTEE SESSION**
3 **Tuesday, December 8, 2015**
4 **Florence Rideout Elementary School-Library**
5 **6:30 p.m.**
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8 Present: *Geoff Brock, Harry Dailey, Mary Guild, Fran Bujak, Joyce Fisk, Carol LeBlanc, and*
9 *Alex LoVerme.*

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11 *Superintendent Christine Tyrie, Business Administrator Lise Tucker, Director of Student Support*
12 *Services Betty Moore, FRES Principal Tim O'Connell, WLC Principal Brian Bagley*
13 *and Clerk Mary-Jane Ryan*
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16 **I. CALL TO ORDER-Geoff Brock-Chair**
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18 Chairman Brock called the meeting to order at 6:36pm.
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20 **II. ELEMENTARY STUDENTS OF THE MONTH (Grades 3, 4, 5)**
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22 Tim O'Connell recognized:
23 Sam Reid
24 Zoey Hall
25 Tyler Gill
26 Cheri Willems
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28 **III. ADJUSTMENTS TO THE AGENDA**
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30 The following adjustments were made to the agenda, Additional information on the oil tank bid,
31 Superintendent Search committee.
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33 **IV. PUBLIC COMMENTS:**
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35 There were no public comments to report.
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37 **V. BOARD CORRESPONDENCE**
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39 There was no correspondence to report.
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41 **VI. CONSENT AGENDA**
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43 **a. Reports**

- 44 i. Superintendent's Report
45 ii. Principals' Reports
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47 The reports have been reviewed by the board.

48 *A MOTION was made by Mr. Ballou and SECONDED by Mr. Dailey to approve the consent*
49 *agenda.*

50 *Voting: all aye; motion carried unanimously.*
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52 **VII. ACTION ITEMS**

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a. Approve Minutes of Previous Meeting

A MOTION was made by Mr. Dailey and SECONDED by Ms. Fisk to approve the minutes for November 24, 2015 as written.

Voting: all aye; motion carried unanimously.

b. Capital Reserve Expenses

A MOTION was made by Mr. Dailey and seconded by Mr. Ballou to approve Cap Reserve Expense \$29,650 to Update Controls.

Voting: all aye; motion carried unanimously.

• OIL TANK BID

Ms. Tucker reported that the DES engineering plan is ready to be submitted within a week. DES is requiring that a sales agreement be signed with a vendor before they approve the plan. The quote was distributed to the board for their review. This work would be done in the spring. Mr. Dailey expressed concern about approving an expenditure without an actual plan. Ms. Tucker explained that we have spoken to DES and they feel the \$39,000 is a reasonable price for the piping system and that this company is known to do good work. The board agreed to move slow on this and wait until they have an actual plan before they approve any expenditure. Ms. Tucker expressed concern that a temporary tank may need to be used for heating fuel this winter. Mr. Daily requested an approved plan by DES before they decide to fund it; board agreed.

VIII. COMMITTEE REPORTS

i. Elementary Building Committee

Mr. Dailey reported the Gym windows are in and there is positive feedback. There are still some small items on the punch list. The next meeting is December 17th.

ii. History Committee

Mr. Brock reported the original plan was to have the books ready for District meeting, but they have moved the deadline to the end of the year and the goal is now to have the books ready for next year; some pages will be ready in March, there is a lot of work being done. The next meeting is in January.

iii. Building and Facilities Committee

Mr. Dailey reported having spoken to Wilton road agent Steve Elliot and Mr. Elliot is going to meet with the snow plow drivers regarding where they can and cannot put snow.

iv. Superintendent Search Committee

Mr. Brock reported an ad will come out in the next few days, the same ad that was used before with minor adjustments. Recommend using School Spring and ED jobs as well as Survey Monkey and focus groups. They will meet January 13.

Don Davidson called the budget committee to order at 7:00 pm.

a. FY 17 BUDGET

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i. FRES Budget

Mr. O'Connell presented the FRES budget, stating general supplies are down 3% Computer software up 65%. Mr. Dailey questioned is there going to be a transfer of money from LCS to FRES this is the anticipated when both schools were combined, shouldn't it be the same amount of students just combined to one school. Mr. O'Connell took this into consideration.

FRES tech to replace 2nd computer lab, currently have 20 machines that were donated by BAE, 11,500 is the cost to replace the old machines. Mr. Davidson asked if anyone has asked BAE about donating again, they have not. Mr. Davidson will inquire.

Mrs. Moore stated the special education computer software is a fixed cost per student per month.

Health office funds for two spare epi pens, one of the couches needs to be replaced.

Mr. Brock asked if there is a plan to continually replace books as needed, Mr. O'Connell replied yes.

Increase in computer software; upgrading WLC and FRES so both schools can communicate, includes a onetime payment annual fee of 500.00 roughly.

Dr. Tyrie spoke on the running record of the budget being updated with adjustment in health insurance increase from 7.5% to 5.2% per school care and still working in areas to make it more level.

ii. Technology

Mr. Dailey expressed concern on outfitting a second computer lab to be used for testing and also having lap top carts. Mr. Ballou stated a move to one on one computer will take several years and we will need transitions such as the computer lab, there will be overlap.

Mr. Bujak spoke on having to come up with a plan on what we are going to do and how we are going to do it. Dr. Tyrie stated the WLC network was fixed and Promethium boards were purchased. Mrs. LeBlanc expressed wanting to hear what the tech committee is discussing.

Mr. O'Connell spoke on parents wanting students to have access to lap top carts and that it is highly engaging for students to have them. Mr. Brock asked to have someone give a presentation of a tech plan.

iii. CIP

Mr. Bujak proposed to spend the same amount for both Elementary schools and spoke on there being two projects at the High School; underground tank and upgrading controls. WLC a roof for next year and fans to move the air as well as parking lot repair and bleacher replacement at FRES. There are three main goals

- Walk throughs for school.
- Define the needs of all the roofs
- Look at larger items from new renovation

b. Confirm Time for Public Hearing

Public hearing February 4, 2016 at 7:00 pm.

IX. FOLLOW UP ON TAX RATE

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Mr. Brock presented a review of the tax rate increase explaining how the town and state factored into this.

A MOTION was made by Mr. Dailey and SECONDED by Mr. Davidson

To request the Superintendent to look at specific budget cuts for the coming year to try to bring in the budget flat.

Voting: all aye; motion carried unanimously.

Mr. Davidson requested a priority list to let everyone know exactly what would be cut to achieve this.

The next joint meeting will be in January 22nd at LCS.

Budget committee adjourned at 8:30 pm.

Mrs. LeBlanc spoke on Monadnock offering a wellness seminar series that the school nurses could attend.

X. PUBLIC COMMENTS

There were no public comments.

XI. ADJOURNMENT

A MOTION was made by Mrs. Guild and seconded by Mrs. Fisk to adjourn the board meeting at 8:43

Voting: all aye; motion carried unanimously.

Respectfully submitted,
Mary-Jane Ryan